



Board of Directors Code of Conduct

All members of the Board of Directors, including those serving as Chair and Vice-Chair, have equal votes. No Board Member has more power than any other Board Member, and all should be treated with equal respect.

Board Members are responsible for monitoring the Organization's progress in attaining its goals and objectives while pursuing its mission. The work of the Board is a team effort. All individuals should work together in the collaborative process, assisting each other in conducting the affairs of the Board.

To assist in the governance of the behavior between and among members of the Board of Directors and Chapter Executive, all Board Members should:

- Keep the Akron NTMA's Core Purpose, Code of Ethics, and Principles in consideration when performing all duties as Board Members and representatives of the Akron NTMA community.
- Fully participate in Board of Directors meetings and other public forums while demonstrating respect, kindness, consideration, and courtesy to others. Responsiveness and attentive listening in communication is encouraged.
- Prepare in advance of Board meetings and be familiar with issues on the agenda
- Be respectful of other people's time. Stay focused and act efficiently during public meetings
- Serve as a model of leadership and civility to the community
- Demonstrate honesty and integrity in every action and statement
- Participate in scheduled activities to increase team effectiveness and review Board procedures.

Board Conduct with the Public

- The needs of Akron NTMA's community and mission should be the priority of the Board of Directors. When a Director believes they may have a conflict of interest, they shall disclose this conflict and follow any procedures outlined in Akron's Anti-trust Policy.
- When responding to community requests and concerns, Directors should be courteous, positively responding to individuals. When handling complaints, said complaints should be referred directly to the Chapter Executive.

- Make no promises on behalf of Akron NTMA. It is inappropriate to promise Board action overtly or implicitly.
- Make no personal comments about other Board Members. It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other Board Members, their opinions, and actions.

Board Conduct at Events While Representing Akron NTMA

It's important that board members conduct themselves in a professional manner while representing Akron NTMA. This includes drinking responsibly during said representation at events hosted and not hosted by Akron NTMA. Behavior at events should be in accordance with the behaviors described in this policy.

Duty of Care, Loyalty & Obedience to Akron NTMA

Duty of Care describes the level of competence that is expected of a board member. Each board member owes the duty to exercise reasonable care when he/she makes a decision as a steward of the organization.

Duty of Loyalty is a standard of faithfulness a board member must give undivided allegiance when making decisions that affect the organization. Meaning, a board member can never use information obtained for personal gain, but must act in the best interests of the organization.

Duty of obedience requires board members to be faithful to the organization's mission. Board members are not permitted to act in a way that is inconsistent with the central goals of the organization. A basis for this rule lies in the public's trust that the organization will uphold their fiduciary responsibilities to advance the organization's mission. This duty also requires board members to obey the law and the organization's internal rules and regulations.

Anti-Harassment

Board members must not engage in any intimidating, harassment, discriminatory, abusive, derogatory, or demeaning speech or actions ("harassment" includes, but is not limited to: communication or conduct that a reasonable person in the individual's circumstances would consider unwelcome, intimidating, hostile, threatening, violent, abusive or offensive, such communication may be related to gender, gender identity and expression, sexual orientation, disability, national origin, race, age, religion; it also includes stalking, following, harassing photography or recording, sustained disruption of talks or other events, inappropriate physical contact, and unwelcome sexual attention).

Reviewed and Adopted by the Akron NTMA Board of Directors: 11/3/2023